

3341-6-34 Policy Regarding Parking Regulations.

Applicability	All University units
Responsible Office	Division of Finance and Administration
Responsible Administrator	Chief of Police/Manager of Parking and Shuttle Services

(A) Policy Statement and Purpose

The general assembly of the state of Ohio has granted the board of trustees the authority to create parking and traffic regulations to control the use of all vehicles on university property. This policy having been duly approved is legally enforceable by the duly appointed enforcement officers of the university. All applicable statutes of Title 45 “Motor Vehicles” of the Ohio Revised Code shall apply to all owners and/or operators of motor vehicles on university property.

(B) Policy

Parking Services is a university auxiliary service. Generated income shall be used for the operation of Parking Services, enforcement of regulations, the maintenance and improvement of existing parking areas and the construction of additional parking areas.

- (1) The Manager of Parking and Shuttle Services is responsible for the registration and parking of vehicles on property owned or leased in whole or in part by Bowling Green State University. The Manager of Parking and Shuttle Services is authorized to set forth Parking Services Rules and Regulations which will be published online and accessible to the public. All persons on university property must comply with all provisions of the Parking Services Rules and Regulations and any lawful order of any duly appointed enforcement officer of the university.

- (2) Parking permits are and shall remain the property of Bowling Green State University.
- (3) A duly appointed enforcement officer of the university may have a vehicle removed if found parked in violation of any of the Parking Services Rules and Regulations. Vehicles may be towed or booted for unpaid tickets even though legally parked at the time.
- (4) Parking Services is authorized to install parking control signs on university property as it deems necessary. No person while operating a motor vehicle on university property shall fail to comply with the provisions of officially-posted parking signs, markings or traffic control signs unless otherwise directed by a duly appointed enforcement officer of the university.
- (5) No person while operating a motor vehicle on university property shall drive onto prohibited areas nor shall they park or remain stationary in areas prohibited by the Parking Services Rules and Regulations.
- (6) Registration for parking
 - (a) The vehicles of all employees, students, vendors, contractors and visitors of the university must display valid parking permits obtained through Parking Services while parked on campus during enforcement hours.
 - (b) All parking permits must be displayed as directed by Parking Services.
 - (c) Parking permits are only valid on vehicles that are operable and display a current license plate registration.
 - (d) Bowling Green State University parking permits may only be sold by and purchased from Parking Services or their authorized agents exclusively and cannot be resold.
 - (e) Employees who park their vehicles on university property during enforcement hours, other than in an area designated as a free parking area, will be charged for their parking permit according to the type of permit they choose.

Employees covered by a collective bargaining agreement will be charged for their parking permit in accordance with the terms of the bargaining agreement.

- (f) University students will be charged for their parking permit in accordance with established rates and the type of permit they choose.
 - (g) Vendors, contractors and visitors to campus will be charged for parking permits in accordance with established rates and the type of permit they choose.
- (7) Responsibility. Any ticket issued against a valid permit displayed on a vehicle parked in violation of these regulations will be the responsibility of the registered permit holder, unless the permit was previously reported lost or stolen. If the vehicle does not display a valid permit and the operator is not known, the ticket will be the responsibility of the vehicle owner.
- (8) Misuse of parking permits.
- (a) No person shall make, possess or display an altered or counterfeit permit.
 - (b) No person shall possess or display a stolen or found permit or give said permit to another person knowing that the permit was reported lost or stolen.
 - (c) No person shall knowingly give false information in application for a permit or in the reporting of a lost or stolen permit.
 - (d) No person shall use a permit for any purpose other than that for which it was intended.
 - (e) No person shall purchase or furnish a permit to another person who is not authorized to have that permit.
 - (f) No person shall fail to surrender any permit to Parking Services on demand.

- (9) Parking privilege suspensions and fines.
- (a) Fines will be assessed for parking violations as indicated in the Parking Services Rules and Regulations set forth by the Manager of Parking and Shuttle Services.
 - (b) Parking ticket appeals must be submitted according to the procedures identified in the Parking Services Rules and Regulations set forth by the Manager of Parking and Shuttle Services. All appeals will be reviewed by Parking Services or an appeals committee established by the Manager of Parking and Shuttle Services. Once a decision has been made regarding the appeal, the individual will be notified.
 - (c) If the fine for the parking ticket is not paid or appealed within the appropriate timeframe, one or more of the following actions may be taken:
 - (i) Application for renewal of parking permit may be denied.
 - (ii) Vehicle may be towed or booted at the expense of the violator/owner.
 - (iii) Transcript of academic records may be withheld.
 - (vi) Permission to register for classes may be denied.
 - (v) Parking privileges may be suspended until all past fines are paid, and vehicle towed or booted immediately if found parked on university property.
 - (d) In addition to being assessed fines or having parking privileges suspended, persons violating any of the Parking Rules and regulations set forth herein may be charged under applicable state statutes and/or may be referred to student conduct or the appropriate vice president.
- (10) Validity of regulations. If any provision of this policy or any provision of the Parking Services Rules and Regulations set forth

by the Manager of Parking and Shuttle Services, or any parts thereof, shall for any reason be held to be illegal, invalid or unenforceable, such illegality, invalidity or unenforceability shall not affect any other provision and the remaining provisions shall be construed and enforced as if such illegal, invalid or unenforceable provision did not exist and each of the remaining provisions shall continue to be effective and operative to the full extent permitted by law.

- (11) Temporary modifications. The Chief of Police is granted the authority and responsibility for temporarily modifying certain provisions of this policy under extraordinary or unusual circumstances when such modification is in the best interest of the university.

Registered Date: March 17, 2015